

# 13<sup>™</sup> MINUTES MEETING OF IQAC



# MINUTES MEETING OF THE IQAC

A Minutes of the IQAC was conducted at 10.00 am on 02-11-2022 in the College chairman room of Vijayanagar College, Hosapete. College road, Hosapete-583201.

Signature

Chairperson: Dr. Prabhaiah V S, Principal VNC, Hosapete.

Members:

A. Coordinator/Director

**Dr. Venkatesh K Bhovi**Asst. Professor, Dept. Of Chemistry
Vijayanagar College Hosapete

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- B. Faculties/HOD/Coordinators of Vijayanagar College
  - Dr. M Prabhugouda, Asso. Professor, Dept. Of Physics Vijayanagar College Hosapete.
  - 2. **Sri. B.P.Chandrasekharappa**Asso. Professor, Dept. Of Chemistry
    Vijayanagar College Hosapete.
  - Dr. Mruthyunjayaswamy Rumale Asso. Professor, Dept. Of Kannada Vijayanagar College Hosapete.
  - 4. **Dr. Premmalatha**Asso. Professor, Dept. Of Botany
    Vijayanagar College Hosapete.
  - Sri. T Subhash
     Asso. Professor, Dept. Of Mathematics
     Vijayanagar College, Hosapete.
  - Sri. K.M.Karibasaiah
     Asso. Professor, Dept. Of Electronics
     Vijayanagar College Hosapete.
  - 7. Sri. Nagaraj Bommanal Asso. Professor, Dept. Of Commerce

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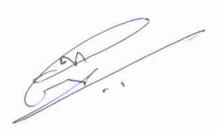
#### Vijayanagar College Hosapete

#### C. Senior Administrative Faculty

- Dr. Ramachandra A
   Asso. Professor, Dept. Of Chemistry Vijayanagar College Hosapete
- 2. Sri. Ajith Narayana Rao
  Asso. Professor, Dept. Of Physics
  Vijayanagar College Hosapete
- 3. Sri. Jagadish
  Office, Superintendent
  Vijayanagar College Hosapete



 Sri. Asundi B Nagaraja Gouda Chairman College Governing Body Vijayanagar College Hosapete



- E. A representative from local society, Alumni, and students
  - Sri. Dharmakeerthi Rtd Professor, Vijayanagar College Hosapete
  - Kumari. Varuni B
     Vijayanagar College Hosapete
  - 3. Mr. Prathap Kumar M.Sc Chemistry III sem



- F. A representative from the local community/society and stakeholder
  - 1. Sri. Sripad Alumni president
- G. A representative from Employer/Industrialists
  - Prof. Lokesh V S
     Professor of chemistry
     VSKU Ballari

#### H. Special Invitees

Smt. Hoovakka
 Asso. Professor, Dept. Of Political Science
 Vijayanagar College Hosapete

2. Sri. Madhukar Soppin
Asso. Professor, Dept. Of Chemistry
Vijayanagar College Hosapete

 Dr. Arvind T.R. Asso. Professor, Dept. Of Botany Vijayanagar College Hosapete

4. Sri. Kotresh D
Asso. Professor, Dept. Of Chemistry
Vijayanagar College Hosapete

Sri. N M Aaradhyamath
 Asso. Professor, Dept. Of Zoology
 Vijayanagar College Hosapete

6. Dr. Gadespa. Kannada.

7. Sri. Rovi Kilan. A Asst. prd., Dept. of Commerce Vijayanag collège, Hosapele

8). Dr. VEERESHA. J.M.
ASS+. Professor, Dept. of Chemistry
V.N. college, Hosopete.

9) Ør Puchpa & Kavatagi
Asst professor, Dept of Botany
V.N. college, Hosapete.

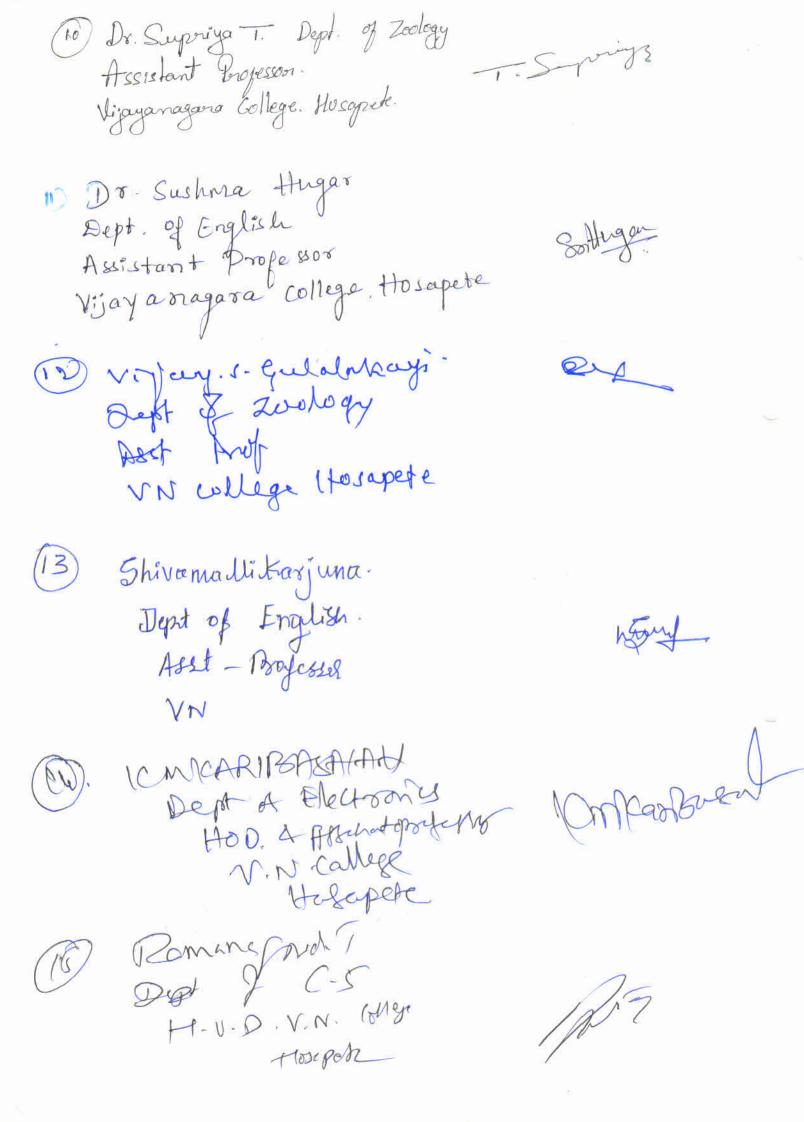
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2/11/22 Names Signature Making Laharis Allra S Dept of Eng Dr. Sushma Hugar C. Padwag 5. Charatlin K Divigashere A.M. Survaena A. 8. Shwetta.B 9. Deepa.M 10 Keopa Hm. Lakshma K.S Lalexhore & Norde 13. Swetha B (c.s) (h. Karya.k. (BBA) (g. Manjula (BBA) 16. Kupali (BBA) 17. Nandini (Matre) Andiy J 18 Kompa GM (P.G Cherristry) 19. Varuni. B[P.G. chemistry] 20 Shataheerabanu [Economies] 21 Shipa P [Economics] 22. Basamma Alvi [chemistry] Nabila Afrium [chunistry] 24) Basavary: S. miti [History] Bhagya. E [Commence]

Shorlome Shartha Kumarsi 26. 27. Hamphaderi 28 Adile Khaloon 29. GV K. Pavan Kumas 30. Siddesh E. [Economics] Sharath kuman km 31. Syed All Akroan 32. 33-Lineerag. A.G. 32 Abhinandan. Joshim, 34. Dharmereeven 36, 37. S. Vijay Kumg8 Shreedhala. K.M 38. 39. A.S. Basavaraja

The following is the prime agenda of the IQAC meeting held at 11.35 am on 02-11-2022 in the staff room.

Firstly, the IQAC coordinator formally welcomes all the delegates. A special invite to the minute meeting is our college Chairman Sri. Asundi Nagaraj Gouda and **Dr. V S Prabhaiah, Principal and IQAC member, presided over the meeting. Dr. Venkatesh K Bhovi, IQAC Coordinator,** presented the previous meeting report and reported the action taken report.

- We are confirming the minutes of the previous meeting held on 30-04-2022.
- Plan of action and a schematic way to submit documents for 4<sup>th</sup> Cycle NAAC.
- Discussed the status of IIQA, SSR, and DVV for the 4<sup>th</sup> cycle
- Suggestion and incorporation of Criteria and their documentation.
- The status of the Profile of the institution and extended Profile of the institution.
- Filling up the Convenor and the members to the various committee and cells.
- Website updates regularly.
- The induction program confirmed on 07-11-2022 and 09-11-2022
- The IQAC report on the AAA for the year 2021-22.
- We have discussed Q<sub>1</sub>M and Q<sub>n</sub>M matrices and their data collection.
- Discussion of 1. Plan of action, 2. Action taken report of 2022, 3.Timetable, 4. Distribution of workload in the respective department.
- Discussed the department's activities and financial supports

### 1.1. Discussion on Academic and Administrative Audit (AAA)

• Internal academic and administration audits (AAA) were conducted from 10-08-2022 to 12-08-2022. The report of the AAA visit was uploaded on the website on 19-09-2022. It was observed that most of the departments maintained all the documents correctly. Still, a few departments needed exemplary refinement, and the respective department was given proper suggestions to overcome it.

#### 1.2. Responsibility and achievements of Cells and committee

The cell and committee need to update their documents/information on the website regularly.

# 1.3. Discussion on the departmental activity, co-curricular activities, and their accomplishment

- Discussion on collected Feedback forms and their summary for 2021-22.
- The preparation of the report on the Course outcome (CO), program outcome(PO), and
   Program Specific outcome(PSO) were documented.
- Time-table and syllabus distribution should be done properly, and the same has to be documented at the respective department.
- Discussed the NEP-2022 implementation for both the I<sup>st</sup> and III<sup>rd</sup> semesters
- discussed the induction programs for the newly admitted students, and the tentative date was finalized.

#### 1.4. Suggestions

The **Asundi B Nagaraja Gouda**, Chairman College Governing Body, congratulated and appreciated the successful completion of the academic year 2021-2022. He has encouraged all faculty members to prepare for the upcoming NAAC 4th cycle 2022-23. He suggested that all the department HODs conduct the seminar and invite talks from the subject experts. **Principal Dr. Prabhaiah V S** suggested using more ICT during class hours and motivating the final year's students to take up the seminar in classes. **IQAC coordinator Dr. Venkatesh K Bhovi** briefed the department documentation that should be maintained. He has explained the documentation needed to prepare for the academic year 2022-23. The plan of action for the preparation of the 4<sup>th</sup>

cycle NAAC. The Sri. B. P. Chandrashekarapp, staff club vice president, gave lastly vote of thanks and concluded the 13<sup>th</sup> minute of the meeting.

Hosapete, Karnataka, India
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Extension, Hosapete, Karnataka 583225, India
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Long 76.378778°
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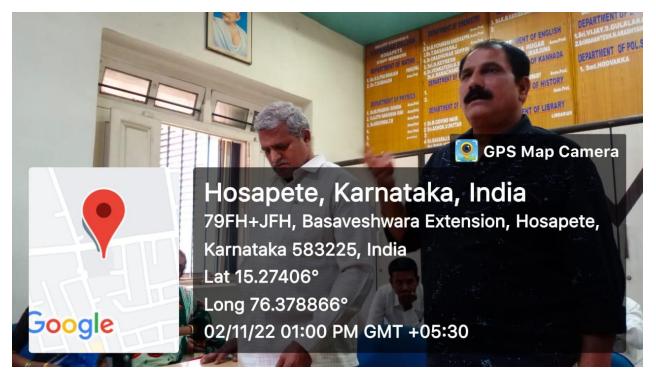
Photo1: Principal addressing the Meeting; Photo

# 2: The faculty members present in the 13<sup>th</sup> Minute meeting





## 2. The College Chairman Sri. Asundi B Nagaraj Gouda Briefing the Meeting



#### **Coordinator IQAC**

