VNC/IQAC/AAA-report/2021-22

REPORT ON AAA 2021-2022

The committee members have prepared checklists of the documents that must be maintained in the departments. The IQAC Coordinator, **Dr. Venkatesh K Bhovi**, briefly illustrated the plan of action mode of file scrutiny, followed by feedback on the respective documents based on the observation. The Chairman of our college, Sri. **Asundi Nagarajgouda** presided over the meeting, and our college Principal Dr. Prabhaiah.V. S, briefed the discussion on the operation of the AAA process and its objectives.

The Committee has decided to visit the B.A. departments, followed by B.COM and PG departments on the first day. For the second day, all the UG Science departments were followed by NSS, NCC, Sports, and the Library.

Day (10-08-2022) started with Chairman Sri's visit to the commerce department. Sri. Asundi B Nagaraj Goud, IQAC Coordinator and convenor **Sri. Nagaraj Bommanal** and Mr. **Shashank** screened the documents given valuable feedback to upgrade their department documents.

As per the schedule, the Committee visited all the Departments, Sections, Centres, cells, and the Library, including the sports grounds, health center, and NCC/NSS units. The Heads of the Departments and also Teaching and Non-Teaching staff produced the Department records and programs done in the department. After completing the visit, the Committee drafted the report presented in the following.

Date: 19-09-2022

General Observations and Recommendations.

Observations:

- Department Profiles, Individual Profiles, Department Time Table, Individual Time
 Table & Department Meeting Book must be adequately maintained.
- 2. All the Departments had prepared a plan of Action and an Action Taken Report Plan.
- 3. The latest Students Feedback has to be taken by almost all the Departments.
- 4. Guest Faculty and CV documentation must be documented at the departmental level.
- Remedial Classes, Seminar files, Mentor-Mentee records, Question Banks, Syllabus
 Distribution, Student statistics & Departmental activities files must be maintained by
 all the Departments.

Recommendations:

- 1. Most Departments have to update Department Profiles regular basis.
- 2. A few departments of PG Profiles have to be updated.
- 3. Maintain the same departmental formats as suggested by IQAC.
- 4. The mentor-Mentee system has to be appropriately maintained by all the Departments.
- 5. The Visiting book must be maintained in the department.
- 6. All stockholder feedback must be maintained regularly.
- 7. Departmental activities need to be enhanced.





Bellary V.V. Sangha's

Vijayanagar College, College Road, Hosapete

(Affiliated to Vijayanagar Sri Krishnadevaraya University, Bellary), Accredited 'B++' Grade by NAAC

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Internal Quality Assurance Cell (IQAC)

Date: 22-07-2022

Notice

With this, It informs all the departments-HODs to keep your five-year documents (2017-2022) up to date at your department. The AAA committee will visit your departments on 45 August 2022. The IQAC has given a list of documents which is needed to be maintained by the respective department. As we are aware of the NAAC processes, it is an important aspect that needs to be done by the IQAC. In September, IQAC will invite an external AAA committee consisting of two principals, two retired Professors, and two IQAC Coordinators from different colleges. Be prepared for that. The AAA committee member

- 1.Sri. Asundi B Nagaraj Gouda Chairman of College
- 2. Dr. V S Prabhaiah- Principal & Chairperson
- 3. Dr. Venkatesh K Bhovi IQAC Coordinator
- 4. Sri. Nagaraja Bommanal- Convenor
- 5. Sri, Vijay S Gulalakayi-Member
- 6. Sri. K Ajith Narayanarao

Vijayanagar College VIJAYANAGARA COLLEGE

Governing Body

Vijavanagar College, Hospet

- Visit - 10th a 11

AAA Audit Report

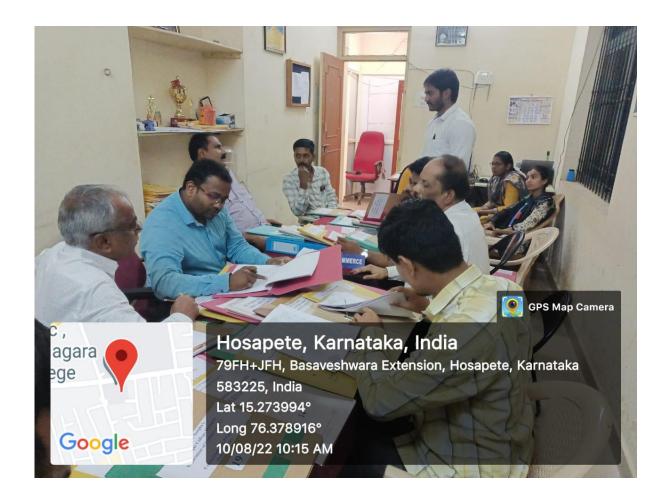
1. Department of Commerce(UG)

- Date 10/08/2022
- Time table to be arranged in chronological order.
- Department profile to be updated unsatisfied.
- The supporting documents to be enclosed chronologically.



2. Department of Commerce (MCom)

- PG permission order copy to be enclosed.
- Syllabus distribution copy of each faculty.
- PG profile not updated.



3. Department of Economics (MA. Economics)

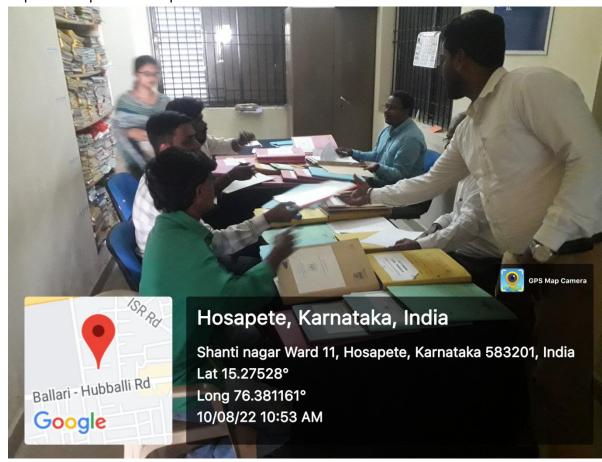
- PG permission order copy to be enclosed.
- Syllabus distribution copy to be enclosed.
- Presentation of files is not good.
- Question bank.
- Meeting book.



4. Department of Economics (UG)

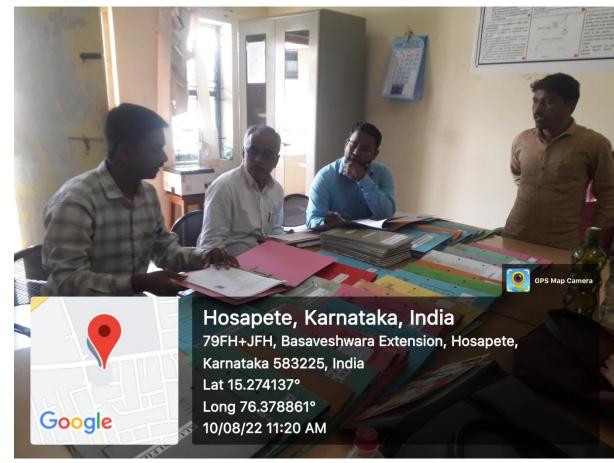
Date 10/08/2022

• Department profile not updated.



5. Department of Physics (M.Sc Physics)

- Profile need to be updated.
- Rank holders certificate to be enclosed.
- Mentor mentee system not maintained.
- Reference books and text books list to be maintained.



- 6. Department of English(MA English)
 - Faculty profile to be updated.
 - Documents are not maintained properly.(not satisfied)

7. Department of English(UG)

Date 10/08/2022

Date 10/08/2022

• Incomplete.

8. Department of Kannada(UG)

Date 10/08/2022

- Action taken report and study tour not satisfied.
- Profile in not updated.
- Mentor and mentee profile not updated.
- Future plan for students not mentioned.



- 9. Department of political science(UG)
 - Profile in not updated.
 - Documents are not maintained in chronological order.
 - Mentor and mentee not maintained.
 - 5 years consolidated students information.

10. Department of Urdu(UG)

Date 10/08/2022

• Profile not prepared. (not satisfied)

11. Department of Hindi(UG)

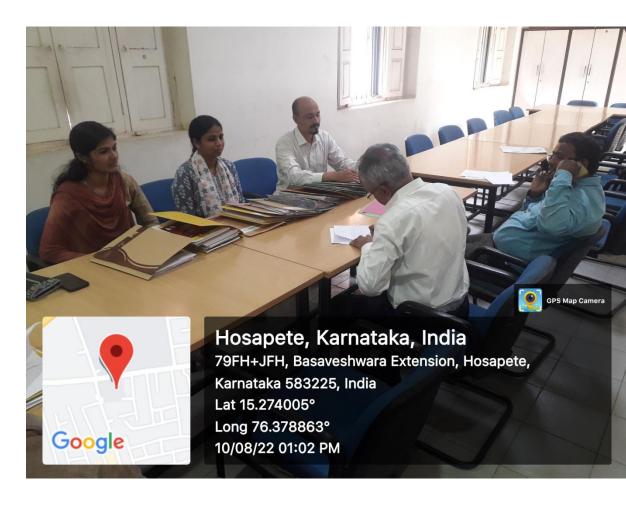
Date 10/08/2022

• Profile not prepared. (not satisfied)

12. Department of BBA

Date 10/08/2022

- Profile not ready.
- Distribution of workload not properly done.
- Question bank.
- Students statistics.

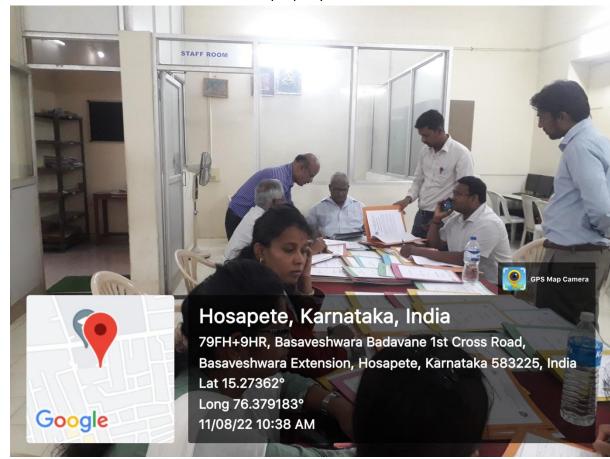


13. Department of History (UG)

Profile not maintained.

14. Department of computer science(UG)

- Enclose faculty marks cards.
- Teaching methods not updated.
- Certification in not done.
- Department profile is partially completed.
- Documents are not up to the mark.
- Mentor and mentee file not maintained properly.



15. Department of computer science(M.Sc Computer Science)

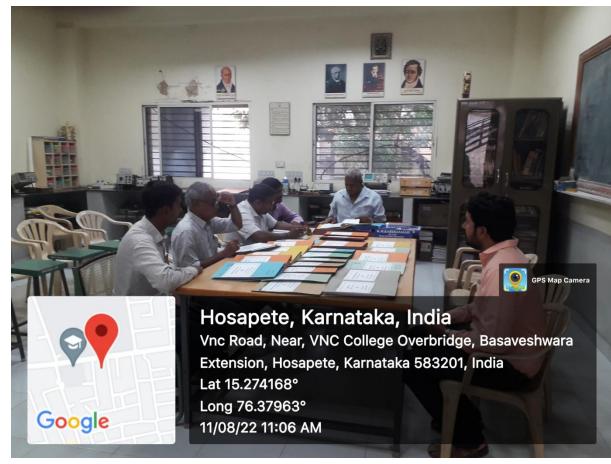
Date 11/08/2022

• Incomplete.



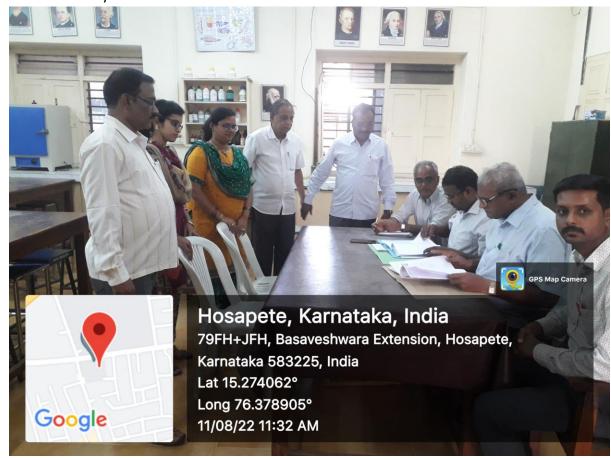
16. Department of Electronics(UG)

- Teaching methods not adopted.
- Plan of action not prepared.
- Remedial classes not done.
- Latest student feedback to be done.
- Certification need to be done.



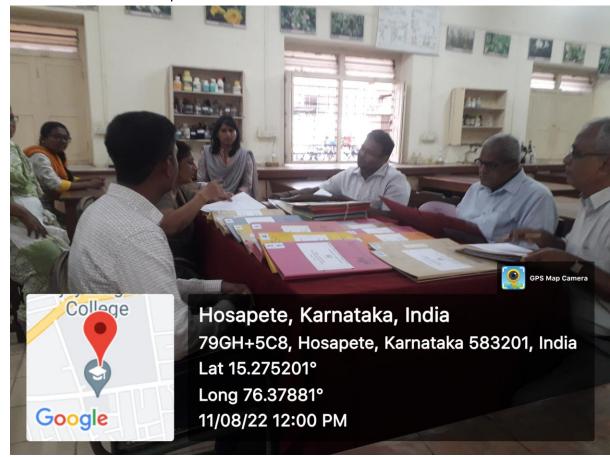
17. Department of Zoology(UG)

- Dates not mentioned.
- Certification is not done.
- Teaching method details not enclosed.
- Feedback analysis not done.



18. Department of Botany(UG)

- Profile not prepared.
- Demand list of students not taken.
- Teaching methods in the department not updated.
- Documents need to be updated.



19. Department of Chemistry(UG)

- Individual time table to be enclosed along with master time table.
- Students seminar outcome of the programme to be written.



20. Department of Physics(UG)

- Student teacher ratio not maintained.
- W-form not enclosed.
- Programme outcome need to be updated.
- Feedback report not done.



21. Department of Chemistry(M.Sc Chemistry)

- Authentication of documentation not done.
- Consolidated report of students' feedback.

