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ವಿಜಯನಗರ ಮಹಾವಿದ್ಯಾಲಯ, ಹೊಸಪೇಟೆ  
**VIJAYANAGAR COLLEGE**

Dist : Ballari

(Accredited by NAAC with 'B++' Grade in Third Cycle)

State : Karnataka

E-mail : vnchospet@gmail.com

HOSAPETE - 583201

Website : www.vnchosapete.org

## MINUTES

### 3<sup>rd</sup> Meeting of IQAC





## Minutes of the meeting of the IQAC

A Minutes of the IQAC is conducted at 11.00 am on 04-02-2019 in the College Staff room of Vijayanagar College, Hosapete. College road, Hosapete-583201.

Signature

Chairperson : Dr. Prabhaiah V S, Principal VNC, Hosapete.

Members:

### A. Coordinator/Director

**Dr. Venkatesh K Bhovi**

Asst. professor, Dept. Of Chemistry  
Vijayanagar College Hosapete

### B. Faculties/HOD/Coodinators of Vijayanagar College

1. **Dr. Ashok Ullagaddi**  
Asso. professor, Dept. Of Chemistry  
Vijayanagar College Hosapete.
2. **Umapathi Pattar**  
Asso. professor, Dept. Of Physics  
Vijayanagar College Hosapete.
3. **Dr. Chandrashekar Shastri H.M.**  
Asso. professor, Dept. Of History  
Vijayanagar College Hosapete.
4. **Dr. G. Umamaheshwar**  
Asso. professor, Dept. Of English  
Vijayanagar College Hosapete.
5. **Dr. Premmalatha**  
Asso. professor, Dept. Of Botony  
Vijayanagar College, Hosapete.
6. **Dr.B.Govindaraj**  
Asso. professor, PG/ COP Dept. Of Chemistry  
Vijayanagar College Hosapete.
7. **Sri. Sharanappa**  
Asso. professor, Dept. Of COMMERCE  
Vijayanagar College Hosapete

**C. Senior Administrative Faculty**

8. **Dr. S. Jagannath**  
Asso. professor, Dept. Of Electronic  
Vijayanagar College Hosapete
9. **Dr. M. Prabhugouda**  
Asso. professor, Dept. Of Physics  
Vijayanagar College Hosapete
10. **Sri. Prakash Kattimani**  
Asso. professor, Dept. Of Commerce  
Vijayanagar College Hosapete
11. **Sri. S. Sridhar**  
Office, Superintendent  
Vijayanagar College Hosapete

*Prabhugouda*  
*Kattimani*  
*Sridhar*

**D. Management representative**

12. **Sri. Sali Siddaiah Swamy**  
Chairman College Governing Body  
Vijayanagar College Hosapete

*S. Sali Swamy*

**E. Representative from local society, Alumni and students**

13. **Sri. Dharmakeerthi**  
Rtd Professor,  
Vijayanagar College Hosapete
14. **Kumari. A Amrutha**  
B.Sc.II semester  
Vijayanagar College Hosapete
15. **Kumar. Yuvaraj**  
B.Sc.IV semester  
Vijayanagar College Hosapete

*Dharmakeerthi*

*Amrutha*

*Yuvaraj*

**F. Representative from local community/society and stakeholder**

16. **Sri. Sripad**

**G. Representative from Employer/Industrialists**

17. **Prof. Yadav D Bodke**  
**Kuvempu University**  
**Shankaraghatta-**

#### H. Special Invitees

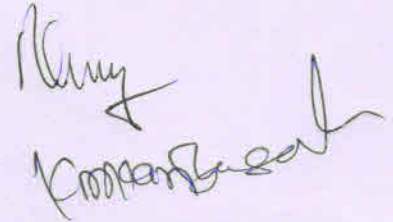
18. **Dr. Mruthyunjayaswamy Rumale**

Asso. professor, Dept. Of Kannad  
Vijayanagar College Hosapete



19. **Dr. T Basavaraj**

Asso. professor, Dept. Of Chemistry  
Vijayanagar College Hosapete



20. **Sri. Karibasaiah K M**

Asso. professor, Dept. Of Electronics  
Vijayanagar College Hosapete

21. **Sri. Anandhalli H B**

Asso. professor, Dept. Of Physics  
Vijayanagar College Hosapete



22. **Dr. M. Govind Naik**  
Associate professor  
Dept of Commerce  
Vijayanagar College  
Hosapete.





The following are the prime agenda of the IQAC meeting held at 11.00 am on 04-02-2019 at College staff room.

Well come by IQAC coordinator Dr. Venkatesh K B to all the invities for the meeting, followed by presenting report of prevoius meeting held and action taken.

- Confirming the minutes of the previous meeting held on 05-09-2018
- Discussions on the activities held as a part of teaching-learning process and also extension activities conducted by all the respective departments
- It is recommended to form the woman grievance cell and also selection of nodal officer for the cell.
- It recommended Updating college web site and some changes has to done in web sites.
- Installation of new Projector to the class rooms.
- Most of the Department yet to be submit their updated profile to IQAC. New deadline was fixed i.e. on or before 10-02-2019, to submit updated dept. profile to IQAC.
- All Department HODs are requested to submit their respective faculty members Profile through the Email every month end(If there is any updation).
- Engouraging the faculties to attend/particiapte in conference/ seminors /course approved by UGC-MHRD.
- Motivating the faculties to take up research activity in the departments and get the funding from funding agence.
- Encouraging the departments to conduct the conference/ seminors /course/ invited lecturer.
- More importantance given to use of ICT. Installation of New Projector for class rooms.
- **Regular feedbacks on Teaching learning process from students and also .**
- **Collection of student satisfaction Survey from each departments for the year 2017-18.**

### **1.1. Discussion on Academic and Administrative Audit (AAA)**

- The academic and administration Audit report is one of main part of IQAC so, all departments are informed to keep updated documentats for academic and administrative audit.
- Discussed about inviting of external experties for AAA 2019-2020.
- Checking of files, maintained by each deaprtment once in three month.
- Conduct an Academic Audit for the Departments and the faculty at the earliest with committees consisting of external experts.

### **1.2. Responsibility and achievements of Cells**

- We have eight (08) Cell, which is working towards the development and extracurricular activities of students in the college, the plan of action of each department has to be submitted to IQAC.
- Dissussion on report of all activity done in previous year i.e 2017-2018.
- Encourging the students to take apart in the competition at University Level/state level and national leve

### **1.3. Discussion on the departmental activity, cocurricular activities and their accomplishment**

- Discussion on Feedback forms has to be collected from the students for the year 2017-18.
- Discussed on action taken to improve low scoring students.
- Discussion on the plan of action of each departments(Even semester).
- Discussion of the internal examination and its tentaive dates.
- List of documentation has to be mainatained by each departments.



- Encouraging to take up research activity in the department.
- Discussion on best practice implemented in each departments.

#### 1.4. Conducting Internal examination (Theory and practicals)

- Discussed on tentative date of internal examination for even semester i.e II, IV and VI semester – tentative dates are for first internal 26-28/02/2019 and for second internal 25-28/03/2019.
- Discussion of question uniformed paper format.

#### 1.5. Suggestions from the members for a better functioning of IQAC.

The **Sri. Sali Siddaiah Swamy**, Chairman College Governing Body congratulated and appreciated who are all participated in conference, he gave financial assurances/support for conducting the invite lecture from different subject expertise in the college. He has suggested that, all faculty members to get the research fundings from different agency to strengthen the research activity in the institute. **Principal, Dr. Prabhaiah V S** suggested to, use more ICT during class hours and motivate the final year's students, in classes about different jobs opportunities and higher education in India.

At the end of the meeting Smt. Sujatha G presented vote of thanks.

  
 Coordinator IQAC  
**DR. VENKATESH.K.BHOVI**  
 ASSISTANT PROFESSOR  
 IQAC CO-ORDINATOR  
 V. JAYANAGARA COLLEGE,  
 HOSAPETE - 583 201

  
 Chairman IQAC