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ವಿಜಯನಗರ ಮಹಾವಿದ್ಯಾಲಯ, ಹೊಸಪೇಟೆ
VIJAYANAGAR COLLEGE

Dist : Ballari

(Accredited by NAAC with 'B++' Grade in Third Cycle)

State : Karnataka

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MINUTES

2nd Meeting of IQAC



Minutes of the first meeting of IQAC

Viajayanagar College, Hosapete

Date: 05-09-2018

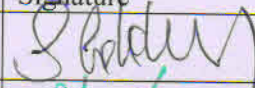


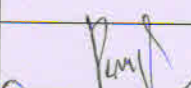


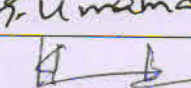
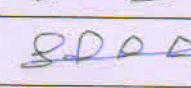
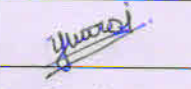


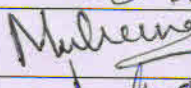
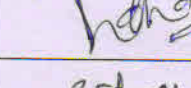
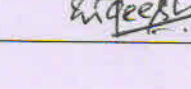

Time: 1.00-2.45 pm

Venue: College Staff room

Sl.No.	Item	Page No.
1	Well comming new IQAC members, coordinated and chairman persons	03
2	Collecting all deaprtments updated profile (Personal and departmentmmmental) and their achivments in their respective field	04
3	Discussion on Academic and Administrative Audit (AAA)	04
4	Working of all respective Cell formed	04-05
5	Dissucision on the departmental activity and cocurricular activities and their excussion	05
6	Conducting Internal examination (Theory and practicals)	05
7	Suggestions from the members for a better functioning of IQAC (or any other matter).	06

1.0. New IQAC committee was formed dated on 3-09-2018, the committee included asprescribed in new NAAC-IQAC guidelines.

List of members are listed below and also attended to meeting

S.No.	Name	Designation	Signature
1	Sri. Sali Siddaiah Swamy	Chairman College Governing Body	
2	Dr. V. S. Prabhaiah	Principal and Chairman IQAC	
3	Dr. Venkatesh K Bhovi	Coordinator IQAC	
4	Dr. Dr. S. Jagannath	Associate Professor	
5	Dr. M. Prabhugouda	HOD Physics	
6	Dr. B. Govindaraj	HOD Chemistry	
7	Dr. Chandrashekar Shastri <i>HM.</i>	HOD History	
8	Dr. G. Umamaheshwar	HOD English	
9	Dr. Premmalatha	HOD Botany	
10	Sri. Sharanappa	Associate Professor	
11	Yuvaraj	Student, B.Sc. III semester	
12	Pooja L <i>ML</i>	B.Sc. I semester	
13	Shilpa	B.A. I semester	
14	Sri. Dharmakeerthi	parent	
15	Smt. Mubeena Begum <i>M.S</i>	Parent	
16	Sri. S. Sridhar	Office, Superintendent	
17	Sri. Jagadesh	Office, Comp. Technician <i>(SDA)</i>	

1.1. Collecting all departments updated profile: The process of collection of updated profile of individuals and also departmental.

- Initiated individual profile updated every quarter through Email
- Initiated to update departmental profile and their activity every quarter
- Encouragement of faculty members to attend/participate in conference/ seminars /course approved by UGC-MHRD
- Motivate the young faculties to take up research activity in the departments and also providing them space to carry out the same.
- Encourage faculty member to attend the conference/ seminars /course approved by UGC-MHRD by providing registration fund through College.
- More importance given to use of ICT.

1.2. Discussion on Academic and Administrative Audit (AAA)

- The academic and administration Audit report is one of the main part of IQAC so, collection of data from each department and also list of documents has to be maintained by the department have been outlined and accordingly prepared list of it.
- Checking of files, maintained by each department is audited every month.
- Improvement of documentation
- Conduct an Academic Audit for the Departments and the faculty at the earliest with committees consisting of external experts.

1.3. Working of all respective Cell formed

- We have eight (08) Cell, which is work towards the development and extracurricular activities of students in the college. Each Cell have its own responsibility to conduct activities under the banner of IQAC.
- Discussion on report of all activity done in previous year i.e 2016-2017.
- The plan of action for the year 2017-2018.
- Encourage students to take part in the competition at University Level/state level and national level.
- Making awareness and responsibility of individual Cell.

1.4. Discussion on the departmental activity and cocurricular activities and their discussion

- Discussion on the improvements in documentation of students academic performance.
- Discussion on the plan of action of each departments.
- Discussion of internal examination tentative dates and examination pattern.
- List of documentation has to be maintained by each departments.
- Encourage to take up research activity in the department.
- Discussion on best practice implemented in department.
- Discussion of feedback from the students

1.5. Conducting Internal examination (Theory and practicals)

- Discussion on tentative date of internal examination for odd semester i.e I, III and V semester – tentative dates are 15-17/09/2018 for theory and practical 05-16/10/2018
- Discussion of question paper collection

1.6. Suggestions from the members for a better functioning of IQAC.

The **Sri. Sali Siddaiah Swamy**, Chairman College Governing Body is very keen in improve in research activity in college, he is suggested that, all faculty members has to take part in research activity and also participate/organize the conference and seminars in the respective departments and also he said that, College will providing registration fees for faculties and students for participation in conference and seminars. **Principal, Dr. Prabhaiah V S** said about, speed up the documentation and implementations of plan of action time to time.

At the end of the meeting **Dr. Premmalatha** presented a vote of thanks.



DR. VENKATESH. K. BHQVI
ASSISTANT PROFESSOR
IQAC CO-ORDINATOR
VIJAYANAGARA COLLEGE,
HOSAPETE - 583 201



Chairman IQAC
VIJAYANAGARA COLLEGE
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